

**EAST ALLEGHENY SCHOOL DISTRICT  
MINUTES FOR THE REGULAR SCHOOL BOARD MEETING  
JANUARY 8, 2018**

**Committee Meeting 6:00 p.m. – Public Session 7:00 p.m.**

**EXECUTIVE SESSION**

The Board went into Executive Session from 6:30 to 7:00 p.m. for Personnel and Legal issues.

**CALL TO ORDER**

The regular meeting of the School Board of the East Allegheny School District is called to order by Mr. Savinda, the president, at 7:00 p.m.

Pledge of Allegiance

**ROLL CALL**

Mr. Eichler, Mrs. Green, Mr. Homer, Mrs. McCullough, Mr. Paradine, Mr. Pearsol, Ms. Rosenbayger, Mr. Savinda, Mr. Volpe.

**ALSO PRESENT:**

Mr. Mac Fann, Ms. Valicenti.  
Solicitor: Mr. Beisler.

**STUDENT  
REPRESENTATIVES**

Paige Yusko.  
ABSENT: Amani Johnson.

**MINUTES OF THE  
REORGANIZATION AND  
REGULAR MEETINGS  
OF DECEMBER 4, 2017**

Mrs. McCullough moved and Mr. Pearsol seconded the motion approving the minutes of the reorganization and regular school board meetings of December 4, 2017.

The motion was passed, no dissenting votes.

**SUPERINTENDENT'S  
REPORT**

No report.

**STUDENT  
REPRESENTATIVE**

See attached report.

**HEAR FROM  
THE CITIZENS**

Mr. Homer moved and Mr. Pearsol seconded the motion to dispense with the regular order of business to hear from the citizens.

The motion was passed, no dissenting votes.

**RESUME THE  
REGULAR ORDER  
OF BUSINESS**

Ms. Rosenbayger moved and Mr. Paradine seconded the motion to resume the regular order of business.

The motion was passed, no dissenting votes.

**COMMUNICATIONS:**

None.

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**APPROVE AGENDA  
IN TOTO**

Mrs. McCullough moved and Mr. Pearsol seconded the motion to approve the agenda as a whole, with exceptions as noted.

|             |                                   |
|-------------|-----------------------------------|
| Eichler     | <u>Curriculum, H - No</u>         |
| Green       | <u>Curriculum, A &amp; H - No</u> |
| Homer       | <u>None.</u>                      |
| McCullough  | <u>Curriculum, A - No</u>         |
| Paradine    | <u>None.</u>                      |
| Pearsol     | <u>Curriculum, A - No</u>         |
| Rosenbayger | <u>None.</u>                      |
| Savinda     | <u>None.</u>                      |
| Volpe       | <u>Curriculum, A - No</u>         |

The motion was passed.

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**BUDGET & FINANCE**

**TREASURER'S MONTHLY  
FINANCIAL STATEMENT  
FOR APPROVAL (A)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion to approve the Treasurer's monthly statement.

The motion was passed, no dissenting votes.

**SECRETARY'S REPORT  
FOR APPROVAL (B)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion to approve the Secretary's report.

The motion was passed, no dissenting votes.

**COMMITTEE REPORTS:**

**BUDGET & FINANCE**

**BILLS FOR PAYMENT  
APPROVAL AND  
RATIFICATION (C)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the payment of bills as follows:

|              |       |                 |
|--------------|-------|-----------------|
| General Fund | ----- | \$ 1,235,603.60 |
| GF Batch 7   | ----- | \$ 448,810.61   |
| GF Batch 98* | ----- | \$ 255,986.92   |

\* Batch 98 – Charter Schools

The motion was passed, no dissenting votes.

**PURCHASE ORDERS  
APPROVAL (D)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve purchase orders as follows:

|              |       |             |
|--------------|-------|-------------|
| General Fund | ----- | \$ 2,490.00 |
|--------------|-------|-------------|

The motion was passed, no dissenting votes.

**BUDGET & FINANCE**

**CAFETERIA BILLS  
FOR PAYMENT (E)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify Cafeteria bills for payment in the amount of \$75,192.76.

The motion was passed, no dissenting votes.

**FEDERAL PROGRAM  
BILLS FOR  
PAYMENT (F)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the Federal Program bills as follows:

|                       |       |             |
|-----------------------|-------|-------------|
| Title I 16-17         | ----- | \$38.49     |
| Title I 17-18         | ----- | \$68,624.09 |
| Title II Part A 17-18 | ----- | \$0.00      |
| Title IV 17-18        | ----- | \$1,245.08  |

The motion was passed, no dissenting votes.

**ADOPT 2018-2019  
BUDGET  
RESOLUTION (G)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board adopt a resolution, as per attached, indicating that the Board will not raise the rate of any tax for the support of the public schools for the 2018-2019 fiscal year by more than its index of 0.944027.

The motion was passed, no dissenting votes.

**ADVERTISE DISTRICT  
SCHOOL BIDS (H)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve advertising for the District's 2018-2019 school bids.

The motion was passed, no dissenting votes.

**APPOINT ACT 32  
COMMITTEE MEMBER  
AND APPROVE  
RESOLUTION (I)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board appoint Connie Rosenbayger to serve on the Allegheny County Southeast Tax Collection Committee, (ACSTCC) for 2018, with Michael Paradine as the alternate, as per Resolution #0108-2018D.

The motion was passed, no dissenting votes.

**ADOPT RESOLUTION  
EAST ALLEGHENY  
SCHOOL DISTRICT  
LERTA (J)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board adopt Resolution #0108-2018B, as per attached, providing for temporary exemption from real property taxation for the East Allegheny School District, according to the Exemption Schedule, for property owner Reese Real Estate Development Partners, Tractor Supply Company, Middletown, OH.

The motion was passed, no dissenting votes.

**BUDGET & FINANCE**

**ALLEGHENY  
 INTERMEDIATE  
 UNIT JOINT  
 PURCHASING BIDS (K)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the purchase of materials bid jointly, to the Allegheny Intermediate Unit for copy paper and selected custodial cleaning supplies for the 2018-2019 school year. Further appoint a primary representative and an alternate representative to the Joint Purchasing Program. (All bids have final approval by the Superintendent and the Director of Fiscal Affairs.)

The motion was passed, no dissenting votes.

**BUILDING & GROUNDS**

**USE OF PROPERTY  
 REQUEST**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve and ratify the following requests for the use of the district facilities **at a cost to the organization according to board policy:**

| <u>Group</u>   | <u>Building/Grounds</u>                     | <u>Date Requested</u> | <u>Time</u>       | <u>Activity</u>                  | <u>Cost</u> |
|--|---|-----------------------|-------------------|----------------------------------|-------------|
| <u>Jessica Lukes<br/>Fundraiser Committee (A)</u>                  | JSHS Indoor Court,<br>Pool, Gym, Auditorium | F, 2/23/2018          | 5:00 – 10:00 p.m. | Family Fun<br>& Fitness<br>Night | \$0         |
| <u>7<sup>th</sup>/8<sup>th</sup> Grade Student<br/>Council (B)</u> | JSHS Indoor Court                           | F, 2/9/2018           | 3:00 – 9:30 p.m.  | MS Dance                         | \$0         |

The motion was passed, no dissenting votes.

**CURRICULUM**

**2018-2019 SCHOOL  
 CALENDAR/RESOLUTION (A)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the 2018-2019 school calendar, Option #3, as per attached. Further adopt Resolution 0108-2018C, as per attached, designating the five local school district holidays for 2018-2019.

**ROLL CALL**

On a roll call vote, the following members voted Yes: Eichler, Homer, Paradine, Rosenbayger, Savinda. No: Green, McCullough, Pearsol, Volpe.

Yes 5  
 No 4

The motion was passed.

**CONFERENCE REQUEST  
 PITTSBURGH, PA (B)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Christie Bacco, Speech Teacher, to attend a conference to gain content knowledge and earn continuing education credits as required to maintain her certification and state licensure, at PaTTAN Pittsburgh, Pittsburgh, PA on Wednesday, January 10, 2018 from 8:00 a.m. to 3:30 p.m. COST TO THE DISTRICT: None.

The motion was passed, no dissenting votes.

**CURRICULUM**

**CONFERENCE REQUEST  
PITTSBURGH, PA (C)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Donna Grzyb, Janine Montgomery, and Angela Turkowski, Title I Teachers, to attend a conference to obtain the most up to date information to develop effective practices at the Sheraton Station Square, Pittsburgh, PA on Monday through Wednesday, January 29-31, 2018 from 8:00 a.m. to 4:00 p.m. on January 29-30 and 8:00 a.m. to Noon on January 31.  
COST TO THE DISTRICT: None, all costs paid with Title I funds.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST  
HARRISBURG, PA (D)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Stephen Ehrlich, and approximately 50 students from the Junior/Senior High School Orchestra to travel to Harrisburg, PA to participate in the Music in Our Schools Month with a performance in the PA legislative offices and chambers on Thursday, March 1, 2018 from 7:40 a.m. to 6:30 p.m.  
COST TO THE DISTRICT: None, all costs are covered by the PMEA travel account.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST  
MONROEVILLE, PA (E)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Emilia Peiffer, Guidance Counselor, and 50 9<sup>th</sup> grade students to visit Forbes Road CTC, Monroeville, PA for a hands on tour which allows the 9<sup>th</sup> grade students to explore all of the programs Forbes has to offer, on Friday, March 9, 2018 from 8:00 to 11:00 a.m.  
COST TO THE DISTRICT: Transportation (1 bus). Costs have been budgeted.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST  
PITTSBURGH, PA (F)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Marcie Sippey, Math Teacher, and a maximum of 15 STEM Club students, to visit the University of Pittsburgh's Swanson School of Engineering, Pittsburgh, PA on Monday, March 26, 2018 from 8:00 a.m. to 1:30 p.m.  
COST TO THE DISTRICT: One (1) substitute for one (1) day and transportation.  
Costs will be covered with Title IV funds.

The motion was passed, no dissenting votes.

**CURRICULUM**

**FIELD TRIP REQUEST  
PITTSBURGH, PA (G)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Marcie Sippey, Math Teacher, Holly Spallone, Science Teacher, one additional teacher to be determined, and 100 students to visit the Intel Science & Engineering Fair (ISEF) at the David L. Lawrence Convention Center on Thursday, May 17, 2018 from 8:00 a.m. to 2:00 p.m. COST TO THE DISTRICT: Mrs. Sippey has applied for a scholarship that is offered by the Education Outreach Program at ISEF. We will be notified by February 9, 2018 if East Allegheny was awarded the scholarship. If we do not receive the scholarship funds, the students will not attend. The actual costs are not shared by ISEF. If the scholarship is received, East Allegheny will be reimbursed for transportation and substitute costs.

The motion was passed, no dissenting votes.

**FIELD TRIP REQUEST  
PITTSBURGH, PA (H)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Mark Draskovich, 7<sup>th</sup>/8<sup>th</sup> Grade Principal, 7<sup>th</sup>/8<sup>th</sup> Grade Teachers (6), and 190 students who earn PRIDE two out of three times, to visit the PPG Paints Arena, Pittsburgh, PA to attend a Pittsburgh Penguins practice on Monday, February 5, 2018 from 9:00 a.m. to 2:00 p.m. Students will use the website provided by the Penguins to use math and science skills to work through a variety of lessons and activities. Students will apply math and science to real world applications and be immersed in the culture of our city. COST TO THE DISTRICT: Transportation (4 buses - \$814.12). The Attendance Grant will cover \$150 of the costs. Students will contribute \$5 per person to cover the remaining costs. (No costs)

**ROLL CALL**

On a roll call vote, the following members voted Yes: Homer, McCullough, Paradine, Pearsol, Rosenbayger, Savinda, Volpe. No: Eichler, Green.

Yes 7  
No 2

The motion was passed.

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**POLICY**

**PRINCIPLES FOR  
GOVERNANCE AND  
LEADERSHIP (A)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board reaffirm the Principles for Governance and Leadership, as recommended by the Pennsylvania School Boards Association (PSBA).

The motion was passed, no dissenting votes.

**ADOPTION  
OF NEW POLICIES (B)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the adoption of the following new policies, as per PSBA:

Policy #103.1, Nondiscrimination- Qualified Students with Disabilities  
Policy #150, Title I – Comparability of Services

The motion was passed, no dissenting votes.

**POLICY**

**ADOPTION OF  
THE REVISIONS  
TO POLICY (C)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the adoption of the revisions to the following policy, as per attached:

Policy #916, Volunteers

The motion was passed, no dissenting votes.

**FIRST READING OF  
THE REVISIONS TO  
POLICIES (D)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the first reading of the revisions to the following policies:

Policy #324, Personnel Files

Policy #424, Personnel Files

Policy #524, Personnel Files

The motion was passed, no dissenting votes.

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**STUDENT LIFE**

**INDOOR PERCUSSION  
PERFORMANCE  
SCHEDULE**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the following Indoor Percussion Ensemble TIA Competition performance schedule, as submitted by Justin Rosco, Band Director:

**DATE**

Saturday, February 10, 2018

Saturday, February 24, 2018

Saturday, March 3, 2018

Saturday, March 24, 2018

Saturday, April 14, 2018

Saturday, April 28, 2018

**LOCATION**

East Allegheny Home Show

Penn Trafford

McKeesport

Golden Triangles Show @ East Allegheny

Ringgold

Region 8 Championships

\* COST TO THE DISTRICT: Transportation

The motion was passed, no dissenting votes.

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**PERSONNEL**

**RESIGNATION OF  
TEACHER (A)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board accept the resignation of James Comunale from his position of Chemistry Teacher, effective December 22, 2017.

The motion was passed, no dissenting votes.

**RESIGNATION OF  
MAINTENANCE  
WORKER (B)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board accept the resignation of Michael Volpe from his position of Maintenance Worker, effective December 19, 2017 and further authorize the posting of this position.

The motion was passed, no dissenting votes.

**RECALL OF TEACHER  
TO VACANT  
POSITION (C)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board recall Natalie Hilbert to the vacant position of Chemistry Teacher at East Allegheny Junior/Senior High School, retroactive to January 3, 2018 and in accordance with the agreement between the East Allegheny School District and the East Allegheny Education Association. Ms. Hilbert will apply for an Emergency Permit, Type 01, with the educational obligation to be completed by July 1, 2020.

The motion was passed, no dissenting votes.

**MODIFICATION OF  
LEAVE REQUEST  
KINDERGARTEN  
TEACHER (D)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Kristina Fennell, Kindergarten Teacher, to amend her Board approved leave from utilizing four (4) personal days, to using just three (3) personal days. This modification will add one (1) additional FMLA day to her leave. The total number of days does not change.

The motion was passed, no dissenting votes.

**HIRING OF  
LONG TERM  
SUBSTITUTE (E)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board hire Rachel DelleFemine, North Huntingdon, as the long term substitute for the duration of Kristina Fennell's leave, commencing, tentatively, March 10, 2018 and concluding May 29, 2018, and in accordance with the agreement between the East Allegheny School District and the East Allegheny Education Association.

The motion was passed, no dissenting votes.

**HIRING OF MUSICAL  
POSITION (F)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board hire Martin Savolskis, Munhall, for the musical choreographer position, pending receipt of updated clearances, and in accordance with the agreement between the East Allegheny School District and the East Allegheny Education Association.

The motion was passed, no dissenting votes.



**PERSONNEL**

**EXTENSION OF  
LEAVE (G)**

Mrs. McCullough moved and Mr. Pearsol seconded the motion as recommended by the Administration the Board approve the request from Jennifer Alfieri, First Grade Teacher, to extend her unpaid leave of absence without benefits from her original return date of January 24, 2018 to the end of the 2017-2018 school year. Further approve extending the assignment of Mrs. Alfieri's long term substitute, Zachary Reed, until the end of the 2017/2018 school year, which is June 12, 2018. Mr. Beisler has reviewed the documentation submitted by Mrs. Alfieri.

The motion was passed, no dissenting votes.

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**FEDERAL PROGRAMS  
REPORT:**

**FEDERAL PROGRAMS REPORT**

Submitted by  
Betsy D'Emidio  
for December 2017

The Title 1 staff's Monthly Summary Reports were reviewed, signed, and filed for documentation. My Split Funding Report for December will be forwarded to the District Office for Mr. MacFann to sign and return. It will then be filed in the Title 1 office. Due to a shortage of substitutes, Miss Grzyb had to cover a class. This will cause her Summary Report to reflect less than 100% of her time dedicated to Title 1. East Allegheny will reimburse the Federal Programs account for any class that was covered by a Title 1 teacher during the month of December.

The purchase orders, payrolls and benefits for November were reviewed and will be included on the January bill list. Mrs. McCoy and I discussed future items and reports that will be due to PDE in January.

Mrs. McCoy and I worked with Joe Pisciotto of IU 3 regarding a student who lives in the East Allegheny School District but attends Central Catholic of Oakland. There was some confusion as to why this student was being reported by AIU 2 and not IU 3. It was determined that Central Catholic of Oakland is served by AIU 2; therefore this student will be served through our Federal Programs funds. This will change the allocation for the non-public funds. We will be receiving an agreement from them for servicing our student and AIU 3 will revise their records to show a decrease of one student in Pittsburgh Non-Public schools.

The semi-annual Certification of Single-Funded for the Title 1 staff was completed. Title 1 staff was asked to submit any class coverage times in order to have this information reflected in the semi-annual certificate.

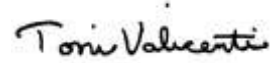
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**OLD BUSINESS:** The Board held a Moment of Silence for Mr. Vincent Paradine, who served on the School Board for many years.

**NEW BUSINESS:** None.

**ADJOURNMENT** Mr. Homer moved and Mrs. McCullough seconded the motion to adjourn at 7:27 p.m.

Toni Valicenti



Board Secretary

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**HEAR FROM THE CITIZENS**

Kathy Chenot, EAEA President, North Huntingdon – Board Policies 324, 424, 524 (Clearances)  
Erik Meredith, North Versailles – Calendar; Misinformation re: Volunteers (TB Test)  
Cortney Verner, Wilmerding – outcomes/Performance (Curriculum)

East Allegheny School District  
Treasurer's Monthly Financial Statement

12/21/2017

|                                     |  |              |                     |
|-------------------------------------|--|--------------|---------------------|
| Bank Balance                        |  |              | \$1,288,073.99      |
| Outstanding Checks                  |  |              | (\$437,341.15)      |
| <b>Book Balance - November 2017</b> |  |              | <b>\$850,732.84</b> |
| November 2017                       |  |              |                     |
| Current Real Estate Taxes           |  | \$584,533.52 |                     |
| Public Utility Tax                  |  | \$0.00       |                     |
| Payments in Lieu of Current         |  | \$0.00       |                     |
| Local Tax                           |  | \$2,181.65   |                     |
| Earned Income Tax                   |  | \$121,894.51 |                     |
| Deed Transfer Tax                   |  | \$9,793.89   |                     |
| Business Privilege                  |  | \$18,275.52  |                     |
| Amusement                           |  | \$181.11     |                     |
| Mercantile Tax                      |  | \$44,116.20  |                     |
| Delinquent Real Estate Tax          |  | \$217,073.19 |                     |
| Delinquent Business Privilege       |  | \$2,683.96   |                     |
| Delinquent Mercantile Tax           |  | \$174.75     |                     |
| Interest, Temporary Investments     |  | \$12,545.13  |                     |
| Bookstore Sales                     |  | \$0.00       |                     |
| State Revenue Received              |  | \$0.00       |                     |
| Rentals                             |  | \$8,056.11   |                     |
| Contrib & Donations from Prvt.      |  | \$221.00     |                     |
| Gains/Losses on Sale of Fixed       |  | \$0.00       |                     |
| Tuition From Patrons                |  | \$35,054.34  |                     |
| Miscellaneous Revenue               |  | \$1,754.76   |                     |
| Tuition for Court Place & Inst      |  | \$0.00       |                     |
| Energy Efficient Rebates            |  | \$0.00       |                     |
| Refunds                             |  | \$0.00       |                     |
| Basic Instructional Subsidy         |  | \$0.00       |                     |
| Vocational Education-capital        |  | \$0.00       |                     |
| Tuition for Court Place & Inst      |  | \$0.00       |                     |
| Special Education Funding           |  | \$191,351.00 |                     |
| Other Program Subsidies             |  | \$775.41     |                     |
| Transportation                      |  | \$0.00       |                     |
| Transportation - Duquesne           |  | \$0.00       |                     |
| Rentals and Sinking Fund            |  | \$0.00       |                     |
| Medical and Dental Services         |  | \$0.00       |                     |
| Property Tax Relief                 |  | \$0.00       |                     |
| Safe Schools                        |  | \$0.00       |                     |
| Extra Grants                        |  | \$0.00       |                     |
| Accountability                      |  | \$0.00       |                     |
| State Share of Social Security      |  | \$124,782.21 |                     |
| Retirement payments                 |  | \$0.00       |                     |
| E-Rate Payment                      |  | \$0.00       |                     |
| Medical Assistance Reimb            |  | \$0.00       |                     |
| Ed of Disadvan                      |  | \$50,182.14  |                     |
| Ed of Hand. Child. - Preschl        |  | \$7,075.00   |                     |
| Medical Assistance Reimb            |  | \$0.00       |                     |
| ARRA - Education Jobs Fund          |  | \$0.00       |                     |
| Refunds of Prior Years              |  | \$363.03     |                     |
| Capital Expenses-Chapter I          |  | \$1,125.07   |                     |

East Allegheny School District  
Treasurer's Monthly Financial Statement

12/21/2017

|  |                       |                       |                     |
|--|-----------------------|-----------------------|---------------------|
| <b>Total Budgetary Revenues</b>        |                       | <b>\$1,434,193.50</b> |                     |
|  |                       |                       |                     |
| <b>Disbursements for November 2017</b> |                       |                       |                     |
| 1100 Regular Programs                  | \$1,016,113.84        |                       |                     |
| 1200 Special Programs                  | \$626,546.90          |                       |                     |
| 1300 Vocational Education              | \$26,937.38           |                       |                     |
| 1400 Other Instructional Programs      | \$28,546.16           |                       |                     |
| 1500 Non-Public School Programs        | \$0.00                |                       |                     |
| 1600 Adult Education                   | \$0.00                |                       |                     |
| 1800 Other Purchased Services          | \$0.00                |                       |                     |
| 2100 Pupil Personnel                   | \$81,417.37           |                       |                     |
| 2200 Instructional Staff               | \$33,707.31           |                       |                     |
| 2300 Administration                    | \$121,150.57          |                       |                     |
| 2400 Pupil Health                      | \$30,475.95           |                       |                     |
| 2500 Fiscal Services                   | \$33,943.32           |                       |                     |
| 2600 Operations & Maintenance of Plant | \$233,143.35          |                       |                     |
| 2700 Student Transportation            | \$329,097.58          |                       |                     |
| 2800 Central Support Services          | \$21,853.03           |                       |                     |
| 2900 Other Support Services            | \$0.00                |                       |                     |
| 3200 Student Activities                | \$61,601.60           |                       |                     |
| 3300 Community Services                | \$840.30              |                       |                     |
| 4000 Facil Acq Const & Improv          | \$0.00                |                       |                     |
| 5000 Other Financing Uses              | \$594.10              |                       |                     |
| 5100 Debt Service                      | \$22,701.28           |                       |                     |
| 5200 Fund Transfer: Cafeteria          | \$55,898.01           |                       |                     |
| 5800 Transmittal Accounts              | \$0.00                |                       |                     |
|  |                       |                       |                     |
| <b>Total Budgetary Expenditures</b>    | <b>\$2,724,568.05</b> |                       |                     |
|  |                       |                       |                     |
|  |                       |                       |                     |
| <b>Athletic Account</b>                |                       |                       |                     |
| <b>Fund 11</b>                         |                       |                       |                     |
|  |                       |                       |                     |
| Bank Balance - November 2017           |                       |                       | \$23,945.13         |
| Outstanding Checks                     |                       |                       | (\$530.00)          |
| <b>Balance as of 11/30/17</b>          |                       |                       | <b>\$23,415.13</b>  |
|  |                       |                       |                     |
| <b>Swap Interest</b>                   |                       |                       |                     |
|  |                       |                       |                     |
| Bank Balance - November 2017           |                       |                       | <b>\$149,192.71</b> |
|  |                       |                       |                     |
|  |                       |                       |                     |

East Allegheny School District  
Secretary's Report

12/21/2017

| <b>Summary Statement of 2017-2018 General Fund Operations as of November 2017</b> |                        |  |
|---|------------------------|--|
| Cash Balance - November 2017  |                        |  |
| Huntington Bank   | \$ 850,732.84          |  |
| PSDLAF  | \$2,522,566.69         |  |
| PLGIT   | \$1,778.73             |  |
| Energy Sinking Fund   | \$206,200.62           |  |
| Capital Improvement   | \$95,552.52            |  |
| Swap  | \$149,192.71           |  |
| <b>TOTAL</b>  | <b>\$3,826,024.11</b>  |  |
| Receipts: November 2017   |                        |  |
| 6000 Local Sources  | \$12,942,700.72        |  |
| 7000 State Sources  | \$5,401,492.39         |  |
| 8000 Federal Sources  | \$414,610.10           |  |
| 9500 Refunds-Prior Year   | \$24,614.41            |  |
| <b>Total</b>  | <b>\$18,783,417.62</b> |  |
| Tax Anticipation Loan   | <b>\$13,036.02</b>     |  |
| Disbursements: November 2017  |                        |  |
| 1100 Regular Programs   | \$4,691,037.93         |  |
| 1200 Special Programs   | \$1,522,488.33         |  |
| 1300 Vocational Education   | \$100,224.89           |  |
| 1400 Other Instructional Programs   | \$92,407.67            |  |
| 1500 Non-Public School Programs   | \$0.00                 |  |
| 2100 Pupil Personnel  | \$321,207.51           |  |
| 2200 Instructional Staff  | \$177,128.82           |  |
| 2300 Administration   | \$540,292.77           |  |
| 2400 Pupil Health   | \$83,051.13            |  |
| 2500 Fiscal Services  | \$149,939.49           |  |
| 2600 Operations & Maintenance of Plant  | \$868,983.09           |  |
| 2700 Student Transportation   | \$686,631.70           |  |
| 2800 Central Support Services   | \$43,708.33            |  |
| 2900 Other Support Svcs   | \$0.00                 |  |
| 3200 Student Activities   | \$178,703.48           |  |
| 3300 Community Services   | \$2,592.14             |  |
| 4000 Facil Acq Const & Improv   | \$0.00                 |  |
| 5000 Other Financing Uses   | \$594.10               |  |
| 5100 Debt Service   | \$1,566,894.77         |  |
| 5200 Fund Transfer: Cafeteria   | \$151,010.81           |  |
| <b>Total Disbursements: October 2017</b>  | <b>\$11,176,896.96</b> |  |
| Athletic Account  |                        |  |
| Balance   | \$23,945.13            |  |
| Outstanding Checks  | (\$530.00)             |  |
| <b>Balance as of 11/30/17</b>   | <b>\$23,415.13</b>     |  |

| PAYROLL                      |                            | NOVEMBER 2017 |                     |   |  |  |  |  |
|------------------------------|----------------------------|---------------|---------------------|---|--|--|--|--|
| <b>RECONCILLIATION</b>       |                            |               |                     |   |  |  |  |  |
| as of 11/1/2017              |                            |               |                     |   |  |  |  |  |
| <b>BALANCE</b>               |                            | \$            | -                   |   |  |  |  |  |
| PAYROLL - DD Fixed           |                            | \$            | 9,768.52            |   |  |  |  |  |
| PAYROLL - DD Net             |                            | \$            | 526,570.38          |   |  |  |  |  |
| PAYROLL - Net ( not DD)      |                            | \$            | 29,391.15           | 11/3/2017   |  |  |  |  |
|                              |                            | \$            | 21,618.20           | 11/17/2017  |  |  |  |  |
|                              |                            | \$            | <b>587,348.25</b>   | <b>TOTAL PAYROLL</b>  |  |  |  |  |
| <b>DEPOSITS</b>              |                            |               |                     |   |  |  |  |  |
| PAYROLL - Web to DDA from    |                            | \$            | 297,264.03          | 11/2/2017   |  |  |  |  |
| DDA General Fund             |                            | \$            | 290,084.22          | 11/15/2017  |  |  |  |  |
|                              |                            | \$            | <b>587,348.25</b>   | <b>TOTAL PAYROLL</b>  |  |  |  |  |
| <b>Beginning Balance</b>     |                            |               |                     |   |  |  |  |  |
| <b>Statement Balance</b>     |                            | \$            | <b>25,059.83</b>    |   |  |  |  |  |
| <b>Deposits not credited</b> |                            | \$            | <b>286,425.02</b>   | 11/29/2017 for 12/1/2017 Payroll  |  |  |  |  |
| <b>Debits not credited</b>   |                            | \$            | <b>(264,511.75)</b> | 11/29/2017 for 12/1/2017 Payroll  |  |  |  |  |
|                              |                            | \$            | <b>21,913.27</b>    |   |  |  |  |  |
| <b>Outstanding Checks</b>    |                            | \$            | <b>3,830.67</b>     |   |  |  |  |  |
|                              |                            | \$            | <b>889.91</b>       | Check #87016 5/8/15 was stop payment and reissued on 5/29/15 CK#87092 in          |  |  |  |  |
|                              |                            |               |                     | the amount of \$889.91. Later found that CK#87016 had been cashed and             |  |  |  |  |
|                              |                            |               |                     | stop payment should not have been issued by Huntington bank. Bank personnel       |  |  |  |  |
|                              |                            |               |                     | to get back to me concerning this issue, EASD Payroll Account should be           |  |  |  |  |
| <b>BALANCE</b>               |                            |               |                     | reimbursed the \$889.91 as our account is short this amount and check has been    |  |  |  |  |
|                              | <b>VOIDED CHECK #87994</b> | \$            | <b>(205.80)</b>     | honored twice by Huntingdon Bank - gmt 10/1/15                                    |  |  |  |  |
|                              |                            | \$            | -                   | Spoke to Janet Slaughter at Huntington Bank on 3/30/16, she is to again look into |  |  |  |  |
|                              |                            | \$            | -                   | why we have not received any information in regards to being                      |  |  |  |  |
|                              |                            | \$            | -                   | reimbursed as this is being reviewed by them as a fraud case. Ms. Slaughter is to |  |  |  |  |
|                              |                            |               |                     | call me back.   |  |  |  |  |
| <b>Ending Balance</b>        |                            |               |                     |   |  |  |  |  |
| <b>11/30/2017</b>            |                            |               |                     |   |  |  |  |  |

Glenda M. Taylor, Payroll Secretary

11/30/2017  
Date

Bills for Approval and Ratification January 2018

| Vendor                    | Description                        | Code            | Amount       |
|---------------------------|------------------------------------|-----------------|--------------|
| <b>Fund 10</b>            | <b>Ratification</b>                |                 |              |
| Daniel Beisler            | Retainer, Tax Collector Account    | 2350-330-000-00 | \$ 8,525.00  |
| Comcast                   | District Run Charter Scholl        | 1110-390-000-00 | \$ 147.98    |
| Linda Croushore           | Design Team Meeting                | 2360-320-000-00 | \$ 350.00    |
| Duquesne Light Co.        | Electric/HS                        | 2620-622-000-30 | \$ 11,917.94 |
| M.A.W.C.                  | Water/GV, Logan, DO, HS            | 2620-424-000-00 | \$ 2,580.24  |
| Peoples                   | Gas/GV                             | 2620-621-000-10 | \$ 1,473.09  |
| Pittsburgh Reporting Srv. | AIU vs East Allegheny              | 2350-330-000-00 | \$ 431.17    |
| Verizon Wireless          | Cell Phones                        | 2620-530-000-00 | \$ 166.37    |
| Jerome Doezbacher         | Official/Basketball                | 3250-490-000-30 | \$ 30.00     |
| Pam Edwards               | Official/Swimming                  | 3250-490-000-30 | \$ 60.00     |
| Tim Edwards               | Official/Swimming                  | 3250-490-000-30 | \$ 60.00     |
| Anthony Ganzak            | Official/Basketball                | 3250-490-000-30 | \$ 30.00     |
| Joseph Jenkins            | Official/Basketball                | 3250-490-000-30 | \$ 120.00    |
| Mike Muarizi              | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Robin Minkel              | Official/Basketball                | 3250-490-000-30 | \$ 30.00     |
| John O'Grady              | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Robert Squires            | Official/Basketball                | 3250-490-000-30 | \$ 30.00     |
| Frank Verdecchia          | Official/Basketball                | 3250-490-000-30 | \$ 30.00     |
| Ken Weber                 | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| AT&T Mobility             | Cell Phones                        | 2620-530-000-00 | \$ 51.88     |
| Dex Media                 | Advertising Services               | 2620-530-000-30 | \$ 39.15     |
| N.V.T.S.A.                | Sewage/GV, HS, Logan               | 2620-424-000-00 | \$ 2,315.00  |
| Three Rivers Conference   | All Conference Luncheon            | 3250-810-000-30 | \$ 125.00    |
| PSERS                     | Employee's Share of Retirement/Nov | 0462-230-00-00  | \$ 67,264.33 |
| PSERS                     | Buyback/Nov                        | 0462-011-000-00 | \$ 103.48    |
| Jonathan Beck             | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| George Joos               | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| James Ryan                | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| College Entrance Exams    | PSAT Exams                         | 2120-340-060-30 | \$ 1,072.00  |
| Duquesne Light Co.        | Electric/Logan                     | 2620-622-000-30 | \$ 15,314.64 |
| Kelly Services            | Substitute Teacher Services        | 2832-330-000-00 | \$ 13,611.60 |
| Peoples                   | Gas/Stadium                        | 2620-621-000-00 | \$ 461.58    |
| PMEA                      | Registration                       | 3210-580-000-30 | \$ 352.00    |
| Verizon                   | Phones                             | 2620-530-000-00 | \$ 393.18    |
| Wex Bank                  | Gas for District Vehicles          | 2650-620-000-00 | \$ 485.09    |
| Workpartners              | Worker's Comp                      | 1110-260-000-22 | \$ 5,896.00  |
| Margie Byers              | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Dennis Cash               | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Pam Edwards               | Official/Swimming                  | 3250-490-000-30 | \$ 60.00     |
| Tim Edwards               | Official/Swimming                  | 3250-490-000-30 | \$ 60.00     |
| Annisa Frye               | Official/Swimming                  | 3250-490-000-30 | \$ 60.00     |
| Robert Fuhrman            | Official/Basketball                | 3250-490-000-30 | \$ 40.00     |
| Steve Gestrich            | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Nicholas Pavlecic         | Official/Basketball                | 3250-490-000-30 | \$ 40.00     |
| William Scott             | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Joseph Strednak           | Official/Basketball                | 3250-490-000-30 | \$ 60.00     |
| Aflac                     | Employee Deduction                 | 0462-006-000-00 | \$ 908.60    |
| Alcose Credit Union       | Employee Deduction                 | 0462-008-000-00 | \$ 10,955.02 |

Bills for Approval and Ratification January 2018

|                         |                                 |                 |    |            |
|-------------------------|---------------------------------|-----------------|----|------------|
| HAB-DLT                 | Employee Deduction              | 0462-015-000-00 | \$ | 156.00     |
| Cal-Ed                  | Employee Deduction              | 0462-016-000-00 | \$ | 190.00     |
| Pennsylvania SCDU       | Child Support                   | 0462-014-000-00 | \$ | 471.78     |
| TSA Consulting          | Employee Deduction              | 0462-003-000-00 | \$ | 8,215.00   |
| Washington National Ins | Employee Deduction              | 0462-004-000-00 | \$ | 2,028.31   |
| Rob Armenio             | Official/Basketball             | 3250-490-000-30 | \$ | 120.00     |
| Joram Beilewicz         | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Scott Brown             | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Margie Byers            | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Anthony Ganzak          | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Glenn Hart              | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| George Joos             | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| David Moore             | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Mike O'Donnell          | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| George Pribicko         | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Jeff Vereb              | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| ACSHIC                  | Healthcare for January 2018     | 0421-100-000-00 | \$ | 262,083.72 |
| Capital One             | Monthly Payment                 | 5100-832-000-00 | \$ | 19,643.69  |
| Pennsylvania Ins Dept   | Diesel Fuel Tank                | 2720-890-000-00 | \$ | 825.00     |
| AT&T                    | Business Services               | 2620-530-000-00 | \$ | 211.11     |
| American United Life    | Income Insurance                | 1110-214-000-00 | \$ | 242.76     |
| Direct Energy           | Gas/GV                          | 2620-621-000-10 | \$ | 1,023.57   |
| Duquesne Light Co.      | Electric/GV                     | 2620-622-000-10 | \$ | 559.12     |
| Duquesne Light Co.      | Electric/Unmetered              | 2620-622-000-00 | \$ | 22.85      |
| First National Bank     | Supplies                        | 2650-610-000-00 | \$ | 802.00     |
| William Fries           | Reimburse/Cell Phone            | 2620-530-000-00 | \$ | 50.00      |
| Kelly Services          | Substitute Teacher Services     | 2832-330-000-00 | \$ | 5,711.40   |
| Madison National Life   | Income Insurance                | 0493-214-000-00 | \$ | 1,329.82   |
| McDain's Golf Center    | Golf                            | 3250-810-000-30 | \$ | 350.00     |
| Peoples                 | Gas/Logan, HS                   | 2620-621-000-30 | \$ | 3,198.00   |
| PMEA                    | Registration                    | 3210-580-000-30 | \$ | 110.00     |
| Nicole Richardson       | Reimburse/Transportation        | 2720-519-000-00 | \$ | 375.00     |
| School Claims Service   | Life Insurance for January 2018 | 0421-100-000-00 | \$ | 2,518.67   |
| Verizon                 | Phones                          | 2620-530-000-00 | \$ | 91.41      |
| Verizon Wireless        | Cell Phones                     | 2620-530-000-00 | \$ | 74.41      |
| Rob Armenio             | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Margie Byers            | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Pam Edwards             | Official/Swimming               | 3250-490-000-30 | \$ | 60.00      |
| Tim Edwards             | Official/Swimming               | 3250-490-000-30 | \$ | 60.00      |
| Bob Fisher              | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Larry Kennison          | Official/Basketball             | 3250-490-000-30 | \$ | 80.00      |
| Ray Milliren            | Official/Swimming               | 3250-490-000-30 | \$ | 60.00      |
| Frank Verdecchia        | Official/Swimming               | 3250-490-000-30 | \$ | 60.00      |
| Kevin Albert            | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Steve Gestrich          | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Larry Kennison          | Official/Basketball             | 3250-490-000-30 | \$ | 40.00      |
| Jonathan Kopinski       | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Jim Miller              | Official/Basketball             | 3250-490-000-30 | \$ | 40.00      |
| Mark O'Donnell          | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Nicholas Pavlecic       | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |
| Rich Pearlman           | Official/Basketball             | 3250-490-000-30 | \$ | 40.00      |
| Alec Pieczynski         | Official/Basketball             | 3250-490-000-30 | \$ | 60.00      |



Bills for Approval and Ratification January 2018

|                           |  |                 |                        |
|---------------------------|--|-----------------|------------------------|
| Todd Rullo                | Official/Basketball                                | 3250-490-000-30 | \$ 40.00               |
| Cafardi, Ferguson, Wyrick | Contracted Legal Services                          | 2340-330-000-00 | \$ 7,854.38            |
| PSERS                     | Employer's Share of Retirement (3rd Qtr)           | 0462-230-000-00 | \$ 766,261.03          |
| Darnika Reed              | Equipment as per Settlement Agreement              | 2240-750-010-30 | \$ 3,214.23            |
|                           | <b>Bills for Ratification</b>                      |                 | <b>\$ 1,235,603.60</b> |
|                           | <b>Batch 7</b>                                     |                 | <b>\$ 448,810.61</b>   |
|                           | <b>Batch 98 Charter Schools</b>                    |                 | <b>\$ 255,986.92</b>   |
|                           | <b>Total Bills for Approval &amp; Ratification</b> |                 | <b>\$ 1,940,401.13</b> |

## Dec. Cafe' Bill List

17-18

| Check       | Payable to                                 |                                      | AMOUNT             | PAYMENT         | INVOICE              |
|-------------|--|--------------------------------------|--------------------|-----------------|----------------------|
| 3649        | Allegheny Refrigeration Sales, Inc.        | walk in freezer-hs/compressor/labor  | \$4,572.18         | 1/8/2018        | 100473;101188        |
| 3650        | Dar Pro                                    | Trap service -Logan                  | \$176.00           | 1/8/2018        | 440:3028358          |
| <b>3651</b> | <b>Monteverde's, Inc.</b>                  | <b>Fresh Fruits &amp; Vegetables</b> | <b>\$0.00</b>      | <b>1/8/2018</b> | <b>VOID</b>          |
| 3652        | Monteverde's, Inc.                         | Fresh Fruits & Vegetables            | \$3,676.40         | 1/8/2018        | 381228;382444;384236 |
| 3653        | Nutrition, Inc.                            | Reimburse ovens-December totals      | \$66,437.18        | 1/8/2018        | INV24397;INV24520    |
| 3654        | United Refrigeration, Inc.                 | Motor                                | \$331.00           | 1/8/2018        | 60276172-00          |
|             |  |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             | <b>Bills for approval and ratification</b> |                                      |                    |                 |                      |
|             |  |                                      |                    |                 |                      |
|             |  | <b>TOTAL</b>                         | <b>\$75,192.76</b> |                 |                      |
|             |  |                                      |                    |                 |                      |

**FEDERAL PROGRAMS BILL LIST FOR JANUARY 2018**

T

| Title I               |                 | Title I   |  |                 |
|-----------------------|-----------------|---|--|-----------------|
| <u>Purchase Order</u> | <u>Company</u>  | <u>Description</u>  |  |                 |
| TI 17-87              | REIMB. E.A.S.D. | ADDITIONAL MAILING FEES FOR TI PARENT SURVEYS MAILED TO TITLE I PARENTS/GUARDIANS | 38.49                                    |                 |
|                       |                 |   | <b>TOTAL TITLE I PROJECT YR. 16 - 17</b> | <b>\$ 38.49</b> |

| Title I               |                 | Title I  |  |                     |
|-----------------------|-----------------|--|--|---------------------|
| <u>Purchase Order</u> | <u>Company</u>  | <u>Description</u>   |  |                     |
| TI 18-23              | QUILL CORP.     | HP INK CARTRIDGES - BLACK; HP INK CARTRIDES - TRI-COLOR; CUPS; WHITE-OUT       | 206.30                                   |                     |
| TI 18-24              | REIMB. E.A.S.D. | ONLINE ORDER UP-DATE OF HALLMARK CARD STUDIO FOR NEWSLETTERS, POSTCARDS, ETC.  | 29.00                                    |                     |
| TI 18-25              | REIMB. E.A.S.D. | PAYROLL FOR 12/15  | 16,113.61                                |                     |
|                       |                 | SS FOR 12/15   | 982.22                                   |                     |
|                       |                 | MC FOR 12/15   | 229.72                                   |                     |
|                       |                 | RET FOR 12/15  | 5,248.21                                 |                     |
| TI 18-26              | REIMB. E.A.S.D. | HOSP FOR JAN   | 4,900.89                                 |                     |
|                       |                 | DENTAL FOR JAN   | 330.21                                   |                     |
|                       |                 | VISION FOR JAN   | 47.96                                    |                     |
|                       |                 | LIFE FOR JAN   | 140.00                                   |                     |
| TI 18-27              | REIMB. E.A.S.D. | PAYROLL FOR 12/29  | 16,113.61                                |                     |
|                       |                 | SS FOR 12/29   | 982.22                                   |                     |
|                       |                 | MC FOR 12/29   | 229.72                                   |                     |
|                       |                 | RET FOR 12/29  | 5,248.21                                 |                     |
| TI 18-28              | OFFICE DEPOT    | AA BATTERIES; AAA BATTERIES; VARIOUS COLORS MARKERS                            | 108.60                                   |                     |
| TI 18-29              | PAFPC           | 4 REGISTRATIONS FOR THE ANNUAL TITLE I IMPROVING SCHOOL IMPROVEMENT CONFERENCE | 1,600.00                                 |                     |
| TI 18-30              | REIMB. E.A.S.D. | PAYROLL FOR 1/12   | 16,113.61                                |                     |
|                       |                 |  | <b>TOTAL TITLE I PROJECT YR. 17 - 18</b> | <b>\$ 68,624.09</b> |

| Title II Pt. A        |                | Title II Pt. A     |                                     |             |
|-----------------------|----------------|--------------------|-------------------------------------|-------------|
| <u>Purchase Order</u> | <u>Company</u> | <u>Description</u> |                                     |             |
|                       |                |                    | <b>TOTAL TITLE II PT. A 17 - 18</b> | <b>\$ -</b> |

| TITLE IV              |                    | TITLE IV   |                               |                    |
|-----------------------|--------------------|--|-------------------------------|--------------------|
| <u>Purchase Order</u> | <u>Company</u>     | <u>Description</u>   |                               |                    |
| TIV 18-08             | ATS TRANSPORTATION | M.S. TO SOLDIER & SAILORS ON 11/15 & H.S. TO SOLDIER & SAILORS ON 11/16 FARADAY FIELD TRIP | 462.06                        |                    |
| TIV 18-09             | STEMFINITY         | VARIOUS ITEMS FOR IMPLEMENTATION OF STEM CLUB FOR M.S. - ROBOTICS AND RESOURCE BOOK        | 783.02                        |                    |
|                       |                    |  | <b>TOTAL TITLE IV 17 - 18</b> | <b>\$ 1,245.08</b> |

**EAST ALLEGHENY SCHOOL DISTRICT  
BOARD OF DIRECTORS**

**RESOLUTION NO. 0108-2018A**

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the East Allegheny School District index for the 2018-2019 fiscal year is .944027;

WHEREAS, the East Allegheny School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the East Allegheny School District for the 2018-2019 fiscal year by more than its index.

AND NOW, on this 8<sup>th</sup> day of January, 2018, it is hereby RESOLVED by the East Allegheny School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2018-2019 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2018-2019 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2018-2019 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
  - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

ADOPTED THIS 8<sup>TH</sup> DAY OF JANUARY, 2018.

ATTEST

EAST ALLEGHENY SCHOOL DISTRICT

\_\_\_\_\_  
Gerri McCullough, Vice President

\_\_\_\_\_  
John Savinda, President

\_\_\_\_\_  
Toni Valicenti, Board Secretary

(SEAL)

**RESOLUTION NO. 0108-2018B**

**A RESOLUTION OF THE EAST ALLEGHENY SCHOOL DISTRICT, NORTH VERSAILLES, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING PARTICIPATION OF REESE REAL ESTATE DEVELOPMENT PARTNERS TRACTOR SUPPLY COMPANY IN TAX EXEMPTION PROGRAM**

AND NOW, this 8th day of January, 2018, be it resolved by the East Allegheny School District School, Board of School Directors that:

**WHEREAS**, pursuant to Resolution No. 0613-2016, the School Board of the East Allegheny School District had authorized a Tax Emption Program pursuant to the Local Economic Revitalization Tax Assistance Act, 72 P.S. Section 4722, et seq.; and,

**WHEREAS**, an application for participation in this Program has been received from Reese Real Estate Development Partners Tractor Supply Company in regard to improvements to be made by them at property located at 120 Mosside Bouevard, North Versailles Township, Allegheny County, PA, Lot and Block No. 750-F-275, a copy of the LERTA Application being attached hereto as Exhibit A; and,

**WHEREAS**, the improvements as indicated in the Application appear to qualify for the Tax Exemption Program.

**NOW, THEREFORE, be it RESOLVED and ENACTED** by the Board of School Directors of the East Allegheny School District that:

1. Said Application for participation in the Tax Exemption Program as submitted by Reese Real Estate Development Partners Tractor Supply Company for property located at 120 Mosside Boulevard, North Versailles Township, Allegheny County, PA, Lot and Block No. 750-F-275 is approved by the School Board for the East Allegheny School District;
2. Upon adoption of this Resolution, the Application shall be transferred to the Allegheny County Assessment office;

3. Upon completion of the construction, reconstruction, or improvements, property owners shall notify the School District and the Allegheny County Office of Property Assessment so that a separate assessment for the qualifying improvements can be established for purposes of having a basis upon which the amount of assessment eligible for exemption shall be based.

**RESOLVED** and **ENACTED** by the East Allegheny School District School Board this 8th day of January, 2018.

**East Allegheny School District**

By:

\_\_\_\_\_  
Toni Valicenti, Secretary  
Board of School Directors

\_\_\_\_\_  
John Savinda, President  
Board of School Directors

EAST ALLEGHENY SCHOOL DISTRICT

LERTA APPLICATION

EXPLANATION FOR EXEMPTION

Application for Exemption from Real Estate Taxes on Improvements to Commercial Properties

1. Property Location: 120 Mossdale Blvd N Versailles, PA 15137      2. Parcel ID#: 0750-F-00275-0000-00
- 
3. Property Owner (if joint ownership, provide all owners): Reese Real Estate Development Partners  
Tractor Supply Company
- 
4. Property Owner(s) Mailing Address: 1076 Summit Drive, Middletown, OH 45042      5. Phone Number: 513-849-8015
- 
6. Property Assessment Prior to Work Starting: \$ 305,000  
(Please attach a copy of tax assessment card or current bill)
- 
7. Start Date of Improvements: 02/05/2018      8. Estimated Cost of Improvements: \$ 3,000,000
- 
9. Description of Improvements: The project consists of constructing, operating, and maintaining a new Tractor Supply retail store of roughly 19,000 square feet.
- 
10. Property Assessment AFTER Completion of Work: \$ 1,000,500  
(Please attach a copy of your NEW tax assessment card)

11. I/We apply for exemption from any additional assessment (assessed value) for Real Estate Taxes that may result from the above-described improvements. I/We understand that such exemption will be valid only upon completion of all listed improvements and completion of all required applications and approvals for a period not to exceed ten (10) years. I/We understand that any appeal on the assessed value for the parcel at issue filed by the LERTA participant during the term in LERTA shall result in immediate removal from the LERTA program.

I/We are the property owner(s) certify that:

- I/We apply in good faith at the first opportunity that we are aware of the program.
- All listed improvements must be completed and a reassessment must take place before exemptions will be granted.
- All necessary required permits and certificates (i.e. CO) have been obtained from the local municipality
- Copies of previous and new tax assessment card/bills have been properly filed.
- All taxes and charges against the property are current.
- Interim bills are NOT a part of this program.
- First cycle of billing for LERTA will commence with the next full tax year. (Municipal/County - February; School - July)
- I/We understand that failure to pay real estate taxes within the calendar year in which they are due will result in the property being dismissed from the LERTA program.

Keith R Carter  
Owner

[Signature] Tractor Supply Company  
Joint Owner

\_\_\_\_\_  
Joint Owner

11/16/17  
Date





**RESOLUTION NO. 0108-2018D**

**A RESOLUTION OF THE EAST ALLEGHENY SCHOOL DISTRICT APPOINTING TAX COLLECTION COMMITTEE DELEGATES FOR THE ALLEGHENY COUNTY SOUTHEAST TAX COLLECTION COMMISSION.**

AND NOW, this 8th day of January, 2018, be it resolved by the East Allegheny School District School, Board of School Directors that:

**WHEREAS**, Act 32 § 505(b) requires the governing bodies of school district, townships, boroughs and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives; and

**WHEREAS**, the East Allegheny School District Board of Directors desires to appoint individuals who have consented to appointment to serve on the Allegheny County Southeast Tax Collection Committee;

**NOW, THEREFORE**, be it resolved by the Board of the East Allegheny School District at a regular meeting held Monday, January 3, 2018, that the following individuals are appointed as TCC delegates for the East Allegheny School District:

1. Primary voting delegate: Connie P. Rosenbayger \_\_\_\_\_;
2. First alternate voting delegate: Michael Paradine \_\_\_\_\_;

If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting.

These appointments are effective immediately and shall continue until successors are appointed. All delegates shall serve at the pleasure of the East Allegheny School District and may be removed at any time.

**RESOLVED AND ADOPTED** this 8th day of January, 2018, by the East Allegheny School District School Board of the East Allegheny School District.

By:

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Toni Valicenti, Secretary  
Board of School Directors

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John Savinda, President  
Board of School Directors

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Donald MacFann, Superintendent

NOTES

# 2018/2019

| August 2018 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| Su          | M  | Tu | W  | Th | F  | Sa |
|             |    |    | 1  | 2  | 3  | 4  |
| 5           | 6  | 7  | 8  | 9  | 10 | 11 |
| 12          | 13 | 14 | 15 | 16 | 17 | 18 |
| 19          | 20 | 21 | 22 | 23 | 24 | 25 |
| 26          | 27 | 28 | 29 | 30 | 31 |    |

| September 2018 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | Sa |
|                |    |    |    |    |    | 1  |
| 2              | 3  | 4  | 5  | 6  | 7  | 8  |
| 9              | 10 | 11 | 12 | 13 | 14 | 15 |
| 16             | 17 | 18 | 19 | 20 | 21 | 22 |
| 23             | 24 | 25 | 26 | 27 | 28 | 29 |
| 30             |    |    |    |    |    |    |

| October 2018 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28           | 29 | 30 | 31 |    |    |    |

| November 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    | 1  | 2  | 3  |
| 4             | 5  | 6  | 7  | 8  | 9  | 10 |
| 11            | 12 | 13 | 14 | 15 | 16 | 17 |
| 18            | 19 | 20 | 21 | 22 | 23 | 24 |
| 25            | 26 | 27 | 28 | 29 | 30 |    |

| December 2018 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |
| 30            | 31 |    |    |    |    |    |

| January 2019 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | Sa |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| February 2019 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | M  | Tu | W  | Th | F  | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 |    |    |










| March 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            |    |    |    |    | 1  | 2  |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 |
| 31         |    |    |    |    |    |    |

| April 2019 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | M  | Tu | W  | Th | F  | Sa |
|            | 1  | 2  | 3  | 4  | 5  | 6  |
| 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 28         | 29 | 30 |    |    |    |    |

| May 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | M  | Tu | W  | Th | F  | Sa |
|          |    |    | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | G  |    |

| June 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           |    |    |    |    |    | 1  |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 30        |    |    |    |    |    |    |

| July 2019 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | M  | Tu | W  | Th | F  | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 | 31 |    |    |    |

-  HOLIDAY
-  LOCAL SCHOOL DISTRICT HOLIDAYS
-  FLEX IN-SERVICE DAY TO BE TAKEN BETWEEN 8/13/18 & 8/24/18
-  IN-SERVICE DAY (No school for students)
-  FIRST DAY OF SCHOOL
-  ACT 80 DAYS (No school for students)
-  PSSA TESTING WINDOW
-  LAST DAY OF SCHOOL/GRADUATION
-  KENNYWOOD SCHOOL PICNIC

**INTERIM MARKING PERIODS**

|            |           |
|------------|-----------|
| 1ST PERIOD | 9/27/2018 |
| 2ND PERIOD | 12/6/2018 |
| 3RD PERIOD | 2/20/2019 |
| 4TH PERIOD | 4/30/2019 |

**ACT 80 DAYS**

- 11/21/2018
- 2/15/2019
- 5/17/2019

**MARKING PERIODS**

|                     |            |
|---------------------|------------|
| END OF 1ST PD       | 10/30/2018 |
| GRADE SHEETS DUE    | 11/6/2018  |
| REPORT CARDS ISSUED | 11/13/2018 |
| END OF 2ND PD       | 1/16/2019  |
| GRADE SHEETS DUE    | 1/23/2019  |
| REPORT CARDS ISSUED | 1/30/2019  |
| END OF 3RD PD       | 3/25/2019  |
| GRADE SHEETS DUE    | 4/1/2019   |
| REPORT CARDS ISSUED | 4/8/2019   |
| END OF 4TH PD       | 5/31/2019  |
| <b>GRADUATION</b>   | 5/31/2019  |

- 8/8/2018 - 8/21/2018 - Flex Clerical Days
- 8/22/2018 - 8/24/2018 - In-Service Days - No School for Students
- 8/27/2018 - FIRST DAY OF SCHOOL**
- 9/3/2018 - Labor Day Holiday
- 10/19/2018 - In-Service Day - No School For Students
- 11/12/2018 - Veterans' Day Holiday
- 11/20/2018 - Evening Parent Conferences **PK-8**
- 11/21/2018 - Act 80 Day/PK-12 Parent Conf. (No School for Students)
- 11/22/2018 - 11/26/2018 - Thanksgiving Break
- 12/24/2018 - 12/31/2018 - Christmas Break
- 1/1/2019- Christmas Break
- 1/2/2019 - SCHOOL RESUMES**
- 1/21/2019 - Martin Luther King Holiday
- 2/14/2019 - Evening Parent Conferences PK-12
- 2/15/2019 - Act 80 Day/PK-12 Parent Conf. (No School for Students)
- 2/18/2019 - Presidents' Day Holiday
- 3/15/2019 - In-Service Day - No School for Students
- 4/18/2019 - 4/22/2019 - Spring Break - No School
- 5/17/2019 - Act 80 Day - No School for Students
- 5/25/2019 - Kennywood Picnic Day
- 5/27/2019 - Memorial Day Holiday
- 5/31/2019 - GRADUATION**
- 6/3/2019 - 6/4/2019 - In-Service Days

**SNOW MAKE-UP DAYS**

11/26/18; 2/18/19; 4/22/2019; 4/18/19 **PLEASE NOTE:** if additional snow days are needed, they will be added to the end of the school year and **GRADUATION MAY BE CHANGED.**

**PSSA TEST ADMINISTRATION DATES**

- English/LA - April 15-26, 2019
- Math - April 29- May 3, 2019
- Science - 5 (Grades 4 & 8 Only) - April 29- May 3, 2019
- Make-up - April 29-May 3, 2019

**KEYSTONE EXAMS TESTING WINDOWS**

- WINTER** - Wave 1 - December 3 - 14, 2018
- Wave 2 - January 7 - 18, 2019
- SPRING** - May 13 - 24, 2019
- SUMMER** - July 29-August 2, 2019

**LOCAL SCHOOL DISTRICT HOLIDAYS**

- 11/12/2018
- 11/23/2018
- 12/26/2018
- 1/21/2019
- 4/19/2019

**RESOLUTION NO. 0108-2018C**

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE EAST ALLEGHENY SCHOOL DISTRICT DESIGNATING THE LOCAL HOLIDAYS IN THE ADOPTED SCHOOL CALENDAR OF THE EAST ALLEGHENY SCHOOL DISTRICT FOR SCHOOL YEAR 2018-2019.

WHEREAS, pursuant to Section 24 PS 5-508 of the Pennsylvania School Code of 1949, the Board of School Directors of the East Allegheny School District fixes the length of the school term for the East Allegheny School District; and,

WHEREAS, pursuant to Section 24 PS 15-1502 of the Pennsylvania School Code of 1949, the School Board can designate up to five (5) additional days as local holidays in the adopted school calendar of the East Allegheny School District; and,

NOW, the East Allegheny Board of School Directors of the East Allegheny School District, by majority vote, does hereby designate as local holidays in the adopted school calendar of the East Allegheny School District the following days:

11/12/2018  
11/23/2018  
12/26/2018  
1/21/2019  
4/19/2019

The Board directs that no school in the East Allegheny School District shall be kept open on any of the above dates. However, the East Allegheny Board of School Directors may cancel any day designated as a local holiday above in the event of a weather emergency or natural disaster.

Resolved by majority vote this 8<sup>th</sup> day of January, 2018.

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Donald L. Mac Fann, Superintendent  
East Allegheny School District

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John Savinda, President  
East Allegheny Board of School Directors

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Toni Valicenti, Secretary  
East Allegheny Board of School Directors



|         |  |
|---------|--|
| Book    | Policy Manual  |
| Section | 100 Programs   |
| Title   | Nondiscrimination - Qualified Students With Disabilities |
| Number  | 103.1 Vol IV 2017  |
| Status  |  |

## Legal

1. [22 PA Code 12.1](#)
2. [22 PA Code 12.4](#)
3. [22 PA Code 15.1 et seq](#)
4. [22 PA Code 4.4](#)
5. [28 CFR Part 35](#)
6. [28 CFR Part 36](#)
7. [29 U.S.C. 794](#)
8. [34 CFR Part 104](#)
9. [42 U.S.C. 12101 et seq](#)
10. Pol. 103
11. [22 PA Code 15.2](#)
12. [42 U.S.C. 12102](#)
13. [22 PA Code 15.7](#)
14. [34 CFR 104.7](#)
15. [22 PA Code 15.4](#)
16. [34 CFR 104.32](#)
17. Pol. 113
18. [22 PA Code 15.5](#)
19. [22 PA Code 15.6](#)
20. [34 CFR 104.35](#)
21. [22 PA Code 15.3](#)
22. [34 CFR 104.34](#)
23. [34 CFR 104.37](#)
24. Pol. 112
25. Pol. 122
26. Pol. 123
27. Pol. 810
28. [22 PA Code 15.8](#)
29. [22 PA Code 15.9](#)
30. Pol. 216
31. Pol. 218
32. Pol. 233
33. [22 PA Code 10.2](#)
34. [24 P.S. 1303-A](#)
35. [35 P.S. 780-102](#)
36. [22 PA Code 10.21](#)
37. [22 PA Code 10.22](#)
38. [22 PA Code 10.23](#)
39. [22 PA Code 10.25](#)
40. [24 P.S. 1302.1-A](#)
41. Pol. 113.2
42. Pol. 218.1
43. Pol. 218.2
44. Pol. 222
45. Pol. 227
46. Pol. 805.1
47. [22 PA Code 15.1](#)
48. [34 CFR 104.36](#)
49. [22 PA Code 14.162](#)

## **Authority**

The Board declares it to be the policy of this district to ensure that all district programs and practices are free from discrimination against all qualified students with disabilities. The Board recognizes its responsibility to provide academic and nonacademic services and programs equally to students with and without disabilities. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)

The district shall provide to each qualified student with a disability enrolled in the district, without cost to the student or parent/guardian, a free and appropriate public education (FAPE). This includes provision of education and related aids, services, or accommodations which are needed to afford each qualified student with a disability equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination, to the same extent as each student without a disability, consistent with federal and state laws and regulations.

The Board encourages students and parents/guardians who believe they have been subjected to discrimination or harassment to promptly report such incidents to designated employees.

The Board directs that complaints of discrimination or harassment shall be investigated promptly, and corrective action be taken for substantiated allegations. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations.

The district shall not intimidate, threaten, coerce, discriminate or retaliate against any individual for the purpose of interfering with any right or privilege secured by this policy.

## **Definitions**

**Qualified student with a disability** - a student who has a physical or mental disability which substantially limits or prohibits participation in or access to an aspect of the district's educational programs, nonacademic services or extracurricular activities. [\[11\]](#)[\[12\]](#)

**Section 504 Team** - a group of individuals who are knowledgeable about the student, the meaning of the evaluation data and the placement options for the student. This could include, as appropriate, documentation or input from classroom teachers, counselors, psychologists, school nurses, outside care providers and the student's parents/guardians. [\[3\]](#)[\[8\]](#)

**Section 504 Service Agreement (Service Agreement)** - an individualized plan for a qualified student with a disability which sets forth the specific related aids, services, or accommodations needed by the student, which shall be implemented in school, in transit to and from school, and in all programs and procedures, so that the student has equal access to the benefits of the school's educational programs, nonacademic services, and extracurricular activities. [\[13\]](#)

**Disability harassment** - intimidation or abusive behavior toward a student based on disability that creates a hostile environment by interfering with or denying a student's participation in or receipt of benefits, services, or opportunities in the school's educational programs, nonacademic services, or extracurricular activities. [\[10\]](#)

## **Delegation of Responsibility**

In order to maintain a program of nondiscrimination practices that is in compliance with applicable law and regulations, the Board designates the

{ } Superintendent

{ } Assistant Superintendent

~~{X-} Other - School Psychologist~~

as the district's Section 504 Coordinator. [\[14\]](#)

In addition, each school within the district shall have a Section 504 building administrator.

The district shall publish and disseminate this policy and complaint procedure on or before the first day of each school year by posting it on the district's website, if available, and in the student handbook. The district shall notify parents/guardians of students residing in the district of the district's responsibilities under applicable law and regulations, and that the district does not discriminate against qualified individuals with disabilities. [\[15\]](#)[\[16\]](#)

## **Guidelines**

### **Identification and Evaluation**

The district shall conduct an annual child find campaign to locate and identify every district student with a disability thought to be eligible for Section 504 services and protections. The district may combine this search with the district's IDEA child find

efforts, in order to not duplicate efforts. [\[16\]](#)[\[17\]](#)

If a parent/guardian or the district has reason to believe that a student should be identified as a qualified student with a disability, should no longer be identified as a qualified student with a disability, or requires a change in or modification of the student's current Service Agreement, the parent/guardian or the district shall provide the other party with written notice. [\[18\]](#)[\[19\]](#)[\[20\]](#)

The district shall establish standards and procedures for initial evaluations and periodic re-evaluations of students who need or are believed to need related services because of a disability. [\[20\]](#)

The district shall specifically identify the procedures and types of tests used to evaluate a student, and provide the parent/guardian the opportunity to give or withhold consent to the proposed evaluation(s) in writing. [\[20\]](#)

The district shall establish procedures for evaluation and placement that assure tests and other evaluation materials:

1. Have been validated and are administered by trained personnel.
2. Are tailored to assess educational need and are not based solely on IQ scores.
3. Reflect aptitude or achievement or anything else the tests purport to measure and do not reflect the student's impaired sensory, manual or speaking skills (except where those skills are what is being measured).

#### Service Agreement

If a student is determined to be a qualified student with a disability, the district shall develop a written Service Agreement for the delivery of all appropriate aids, services, or accommodations necessary to provide the student with FAPE. [\[13\]](#)

The district shall not implement a Service Agreement until the written agreement is executed by a representative of the district and a parent/guardian. [\[13\]](#)

The district shall not modify or terminate a student's current Service Agreement without the parent's/guardian's written consent. [\[18\]](#)

#### Educational Programs/Nonacademic Services/Extracurricular Activities

The district shall educate a qualified student with a disability with students who are not disabled to the maximum extent appropriate to the needs of the student with a disability. A qualified student with a disability shall be removed from the regular educational environment only when the district determines that educating the student in the regular educational environment with the use of related aids, services, or accommodations cannot be achieved satisfactorily. Placement in a setting other than the regular educational environment shall take into account the proximity of the alternative setting to the student's home. [\[21\]](#)[\[22\]](#)

The district shall not discriminate against any qualified student with a disability in its provision of nonacademic services and extracurricular activities, including but not limited to, counseling services, athletics, transportation, health services, recreational activities, special interest groups or clubs, and referrals to agencies which provide assistance to individuals with disabilities. [\[21\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)

#### Parental Involvement

Parents/Guardians have the right to inspect and review all relevant school records of the student, meet with the appropriate school officials to discuss any and all issues relevant to the evaluation and accommodations of their child, and give or withhold their written consent to the evaluation and/or the provision of services. [\[13\]](#)[\[19\]](#)[\[20\]](#)[\[28\]](#)

#### Confidentiality of Student Records

All personally identifiable information regarding a qualified student with a disability shall be treated as confidential and disclosed only as permitted by the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations, state regulations, and Board policy. [\[29\]](#)[\[30\]](#)

#### Discipline

When necessary, the district shall discipline qualified students with disabilities in accordance with state and federal laws and regulations and Board policies. [\[31\]](#)[\[32\]](#)

#### Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act. [\[33\]](#)[\[34\]](#)[\[35\]](#)



The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a qualified student with a disability, including a student for whom an evaluation is pending, to the local police department that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies. The Superintendent or designee shall respond in a manner that is consistent with the student's Service Agreement and Behavior Support Plan, if applicable. [11][13][21][29][31][33][36][37][38][39][40][41][42][43][44][45][46]

In making a determination of whether to notify the local police department of a discretionary incident committed by a qualified student with a disability, including a student for whom an evaluation is pending, the Superintendent or designee shall use the same criteria used for students who do not have a disability. [10][37][46][47]

For a qualified student with a disability who does not have a Behavior Support Plan as part of the student's Service Agreement, subsequent to notification to law enforcement, the district, in consultation with the student's parent/guardian, shall consider whether a Behavior Support Plan should be developed as part of the Service Agreement to address the student's behavior. [13][38]

In accordance with state law, the Superintendent shall annually, by July 31, report to the Office for Safe Schools on the required form all new incidents committed by qualified students with disabilities, including students for whom an evaluation is pending, which occurred on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity. [34][46]

### PROCEDURAL SAFEGUARDS

The district shall establish and implement a system of procedural safeguards that includes notice of rights to the parent/guardian of a student suspected of being a qualified student with a disability, an opportunity for the parent/guardian to review relevant records, an impartial hearing with an opportunity for participation by the student's parent/guardian, and a review procedure. [28][48]

A student or parent/guardian filing a claim of discrimination need not exhaust these procedures prior to initiating court action under Section 504. [19]

#### Parental Request for Assistance

Parents/Guardians may file a written request for assistance with the Pennsylvania Department of Education (PDE) if one (1) or both of the following apply: [28]

1. The district is not providing the related aids, services and accommodations specified in the student's Service Agreement.
2. The district has failed to comply with the procedures and state regulations.

PDE shall investigate and respond to requests for assistance and, unless exceptional circumstances exist, shall, within sixty (60) calendar days of receipt of the request, send to the parents/guardians and district a written response to the request. The response to the parents'/guardians' request shall be in the parents'/guardians' native language or mode of communication. [28]

#### Informal Conference

At any time, parents/guardians may file a written request with the district for an informal conference with respect to the identification or evaluation of a student, or the student's need for related aids, services or accommodations. Within ten (10) school days of receipt of the request, the district shall convene an informal conference. At the conference, every effort shall be made to reach an amicable agreement. [28]

#### Formal Due Process Hearing

If the matters raised by the district or parents/guardians are not resolved at the informal conference, the district or parents/guardians may submit a written request for an impartial due process hearing. The hearing shall be held before an impartial hearing officer and shall be conducted in accordance with state regulations. [28][49]

#### Judicial Appeals

The decision of the impartial hearing officer may be appealed to a court of competent jurisdiction. [28]

### COMPLAINT PROCEDURE

This complaint procedure is in addition to and does not prevent parents/guardians from using any option in the procedural safeguards system. [10]

### Step 1 – Reporting

A student or parent/guardian who believes s/he has been subject to conduct **by any student, employee or third party** that constitutes a violation of this policy is encouraged to immediately report the incident to the Section 504 building administrator. **Any person with knowledge of conduct that may violate this policy, is encouraged to immediately report the matter to the Section 504 building administrator.**

A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the Section 504 building administrator, **as well as properly making any mandatory police or child protective services reports required by law.**[50]

If the Section 504 building administrator is the subject of a complaint, the student, parent/guardian or employee shall report the incident directly to the district's Section 504 Coordinator.

The complainant or reporting employee **may be** encouraged to use the **district's** report form, available from the Section 504 building administrator **or Section 504 Coordinator, or to put the complaint in writing; however,** oral complaints shall be **accepted, documented and the procedures of this policy implemented.** **The person accepting the verbal or written complaint may provide factual information on the complaint and the investigative process, the impact of choosing to seek confidentiality and the right to file criminal charges. In all other respects, the person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the complainant or those accused of a violation of this policy.**

### Step 2 – Investigation

**Where an attorney is not used to conduct an investigation into a discrimination complaint, only individuals who have received basic training on the applicable law, this policy and how to conduct a proper investigation shall be authorized to conduct an investigation of a complaint made pursuant to this policy.**

**The investigator shall work with the Section 504 Coordinator to assess the anticipated scope of the investigation, who needs to be interviewed and what records may be relevant to the investigation.**

**The investigator shall conduct an adequate, reliable and impartial investigation. The complainant and the accused shall be provided the opportunity to present witnesses and other evidence during the course of the investigation. When the initial complaint involves allegations relating to conduct which took place away from school property, school-sponsored activities or school conveyances, the investigation may include inquiries related to these allegations to determine whether they resulted in continuing effects such as harassment in school settings.**

The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the **allegations.** The investigator may also evaluate any other information and materials relevant to the investigation. **The person making the report, parties, parents/guardians and witnesses shall be informed of the prohibition against retaliation for anyone's participation in the process and that conduct believed to be retaliatory should be reported. All individuals providing statements or other information or participating in the investigation shall be instructed to keep the matter confidential and to report any concerns about confidentiality to the investigator.**

If the investigation **reveals** that the conduct being investigated may involve a violation of criminal law, the **investigator shall promptly notify the Section 504 Coordinator, who shall promptly** inform law enforcement authorities about the **allegations.**[10][50][51][52]

The obligation to conduct this investigation shall not be negated by the fact that a criminal **or child protective services** investigation of the incident is pending or has been concluded. **The investigator should coordinate with any other ongoing investigations of the allegations, including agreeing to requests for a short delay in fulfilling the district's investigative responsibilities during the fact-finding portion of a criminal or child protective services investigation. Such delays shall not extend beyond the time necessary to prevent interference with or disruption of the criminal or child protective services investigation.**

### Step 3 – Investigative Report

The **investigator** shall prepare and submit a written report to the Section 504 Coordinator within **twenty (20) days of the initial report of alleged discrimination, unless the nature of the allegations, anticipated extent of the investigation and the availability of witnesses requires the investigator and the Section 504 Coordinator to establish a different due date. The parties shall be notified of the anticipated date the investigative report will be completed and of any changes to the anticipated due date during the course of the investigation.**

The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual, **the information and evaluation that formed the basis for this determination, whether the conduct violated this policy and of any other violations of law or Board policy which may warrant further district action, and a recommended disposition of the complaint. An investigation into disability harassment shall consider the record as a**

**whole and the totality of circumstances in determining whether a violation of this policy has occurred, recognizing that persistent and pervasive conduct, when taken together, may be a violation even when the separate incidents are not severe.**

The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition, **within a reasonable time of the submission of the written report. The accused shall not be notified of the individual remedies offered or provided to the complainant.**

#### Step 4 – District Action

If the investigation results in a finding that **some or all of the allegations of the complaint are established** and constitute a violation of this policy, the district shall take prompt, corrective action **designed** to ensure that such conduct ceases and **that no retaliation occurs. The district shall promptly take appropriate steps to prevent the recurrence of the prohibited conduct and to address the discriminatory effect the prohibited conduct had on the complainant and the school or school program environment.** District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant. **The Section 504 Coordinator shall follow up by assessing the effectiveness of the corrective action at reasonable intervals.**

**If the investigation results in a finding that a different policy was violated separately from or in addition to violations of this policy, or that there are circumstances warranting further action, such matters shall be addressed at the conclusion of this investigation or through disciplinary or other appropriate referrals where further evaluation or investigation is necessary.**

Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, district procedures, applicable collective bargaining agreements, and state and federal laws.

#### Appeal Procedure

1. If the complainant **or the accused** is not satisfied with a finding **made pursuant to** the policy or with recommended corrective action, s/he may submit a written appeal to the district's Section 504 Coordinator within fifteen (15) days.
2. The Section 504 Coordinator shall review the investigation and the investigative report and may also conduct a reasonable **supplemental investigation to assess the sufficiency and propriety of the prior investigation.**
3. The Section 504 Coordinator shall prepare a written response to the appeal within **twenty (20) days.** Copies of the response shall be provided to the complainant, the accused and the **investigator** who conducted the initial investigation.

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[103\\_1-Attach 1.doc \(28 KB\)](#)

[103\\_1-Attach 2.doc \(34 KB\)](#)

[103\\_1-Attach 3.doc \(28 KB\)](#)

[103\\_1-Attach 4.doc \(55 KB\)](#)

Last Modified by Lila Sedlak on November 29, 2017



|         |  |
|---------|--|
| Book    | Policy Manual  |
| Section | 100 Programs   |
| Title   | Title I - Comparability of Services  |
| Number  | 150 Vol IV 2017  |
| Status  | From PSBA  |
| Legal   | <a href="#">1. 20 U.S.C. 6321</a><br>2. Pol. 138<br>3. Pol. 103.1<br>4. Pol. 113<br>5. Pol. 114<br>6. Pol. 906 |

### **Purpose**

The equivalent distribution of district resources is one means the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

### **Authority**

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds. [\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school. [\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

### **Definition**

For purposes of this policy, **grade span** is defined as a similar two-grade span difference or less. For example, a grade span of K-2 to K-4, not a grade span of K-2 to K-5.

### **Delegation of Responsibility**

If the district has more than one (1) building per grade span, the

Superintendent

Federal Programs Coordinator

Business Manager

shall complete a Detailed School Data Sheet.

Regardless of buildings per grade span, the

Superintendent

Federal Programs Coordinator

Business Manager

shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

**Guidelines**

For the purposes of determining comparability, the district may exclude:

1. State and local funds expended for language instruction education programs.[2]
2. Excess costs associated with providing services to students with disabilities.[3][4][5]
3. Unexpected changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.[6]

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Last Modified by Lila Sedlak on October 24, 2017